

Return and Refund Policy

Last updated: September, 2024

Thank you for shopping at How2Publishing.

If, for any reason, You are not completely satisfied with your purchase, we invite you to review our policy on refunds and returns.

The following terms are applicable for any products that you purchased with Us.

Interpretation and Definitions

Interpretation

The words of which the initial letter is capitalized have meanings defined under the following conditions. The following definitions shall have the same meaning regardless of whether they appear in singular or in plural.

Definitions

For the purposes of this Return and Refund Policy:

- **Company** (referred to as either "the Company", "We", "Us" or "Our" in this Agreement) refers to How2Publishing.
- **Goods** refer to the items offered for sale on the Service.
- **Orders** mean a request by You to purchase Goods from Us.
- **Service** refers to the Website.
- **Website** refers to How2Publishing, accessible from www.how2publishing.co.uk
- **You** means the individual accessing or using the Service, or the company, or other legal entity on behalf of which such individual is accessing or using the Service, as applicable.

Your Order Cancellation Rights

You are entitled to cancel Your Order without giving any reason for doing so.

The deadline for cancelling an Order is 7 days from the date on which You purchased the Goods.

In order to exercise Your right of cancellation, You must inform Us of your decision by means of a clear statement. You can inform us of your decision by:

- By email: info@how2publishing.co.uk
- By visiting this page on our website: <https://www.how2publishing.co.uk/contact-us>

We will reimburse You no later than 14 days from the day on which We receive payment. We will use the same means of payment as You used for the Order, and You will not incur any fees for such reimbursement.

Conditions for Returns

In order for the Goods to be eligible for a return, please make sure that:

- The Goods were purchased in the last 7 days
- The Goods have not been opened.

The following Goods cannot be returned:

- Any digital download PDF's or guides.
- The supply of Goods which according to their nature are not suitable to be returned, deteriorate rapidly or where the date of expiry is over.

We reserve the right to refuse returns of any merchandise that does not meet the above return conditions in our sole discretion.

Only regular priced Goods may be refunded. Unfortunately, Goods on sale cannot be refunded. This exclusion may not apply to You if it is not permitted by applicable law.

Returning Goods

You are responsible for the cost and risk of returning the Goods to Us. You should send the Goods at the following address:

3 Bradfield Hall
Bradfield Combust
Bury St Edmunds
Suffolk
IP30 0LU

We cannot be held responsible for Goods damaged or lost in return shipment. Therefore, We recommend an insured and trackable mail service. We are unable to issue a refund without actual receipt of the Goods or proof of received return delivery.

Gifts

If the Goods were marked as a gift when purchased and then shipped directly to you, You'll receive a gift credit for the value of your return. Once the returned product is received, a gift certificate will be mailed to You.

If the Goods weren't marked as a gift when purchased, or the gift giver had the Order shipped to themselves to give it to You later, We will send the refund to the gift giver.

Contact Us

If you have any questions about our Returns and Refunds Policy, please contact us:

- By email: info@how2publishing.co.uk
- By visiting this page on our website: <https://www.how2publishing.co.uk/contact-us>